

Elm River Township School Board Meeting

Winona, MI

Date: October 18, 2016

Minutes

Staff: Bruce Matson, Krissy Plutchak, Ben Naasko

Board: Denise Saari, James Plutchak, Laura Bigger, Jason Moilanen, Joyce Pyhronen

1. **CALL TO ORDER:** 6:02 PM
2. **AGENDA REVIEW:** J Moilanen motioned to approve meeting agenda; J Plutchak 2nd MC
3. **VISITORS:** None to report
4. **TEACHER REPORT:** The school had a visit from State Trooper Matt Djerf this month. He presented the staff with some suggestions to keep the school as safe as possible. Lockdown areas, locking the front door at all times, and installation of a doorbell were some of the topics covered. Also, the Michigan Department of education visited the school and experienced the uniqueness of the operation. Some questions about funding were brought to their attention by our staff. The field trips to the Great Lakes Research and Rozsa Centers went well. Mr. Matson and Mr. Naasko stated that the children had fun and represented the school very well. Christine Laitila completed DIBELS training and will progress monitor this school year. Mr. Matson found a workshop that he attended to be beneficial. Ideas for better use of technology resources and phonics instruction were some

noted. The school added a student this month also. They welcomed seventh grader Mercedes with open arms.

5. STAFF MEETING REPORT:

6. CORRESPONDENCES/COMMUNICATIONS:

A. The schools QuickBooks payroll software to be updated OCT 22nd

B. Raffle License

7. PRIOR MINUTES: J Plutchak motioned to approve prior minutes.

L Bigger 2nd MC

8. FINANCIAL REPORT: J Plutchak motioned to approve financial report; J Pyhronen 2nd MC

9. PAYMENT OF BILLS: J. Plutchak motioned to approve payment of bills, J Moilanen 2nd MC

10. OLD BUSINESS:

A. The School paid the Township the CFR funds discussed last month.

11. NEW BUSINESS:

A. The school's insurance company inspected the boiler and indicated about ten to fifteen more years service from the system. A burner upgrade for increased efficiency was recommended.

B. Toivola Fire Department did a presentation for fire prevention week

C. Working on a resolution for Twin Lakes fire to obtain a key for the building for emergencies

D. Board and staff discussed keeping winter garments purchased through the Simple Act of Kindness Grant at the school so children would always have dry hats, gloves, boots, etc to wear for recess.

E. The Food Establishment Inspection report was presented to the board. The report passed with no issues.

NEXT MEETING: November 21st 6pm

ADJOURNMENT: 7:15 PM J. Plutchak motioned to adjourn; D. Saari 2nd MC