**Elm River Township School Board Meeting**

**Winona, MI**

**Date: 4/16/ 2018**

**Minutes**

**Staff:** Bruce Matson, Krissy Plutchak, Luara Bigger

**Board:** James Plutchak, Joyce Pirhonen,Moria Pantti ,Jason Moilanen

1. **CALL TO ORDER**: 6:05 PM
2. **AGENDA REVIEW:** J. Plutchak motioned to approve agenda. J Pirhonen 2nd MC
3. **VISITORS**: None to report

1. **TEACHER REPORT:** See teacher report
2. **STAFF MEETING REPORT:** no meeting to report

 **A**. Laura bigger did want clarification on what her work hours were. Her daily work start time was in question. She thought that a 7 AM daily start time was agreed upon and the board/ admin thought a 730 Am start time was agreed upon when the position was negotiated. A 7AM start time was allowed for the remainder of the school year.

1. **CORRESPONDENCES/COMMUNICATIONS:**

 A. An invoice was sent to Jeffers as part of the annual transportation agreement between ERTSD and Adams

1. **PRIOR MINUTES:** J. Pirhonen motioned to approve prior minutes. M. Pantti 2nd MC
2. **FINANCIAL REPORT**: J.PLutchak motioned to approve financial report J Pirhonen 2nd MC

 **A**. Business manager presented the board with a draft of the 2018-19 budget. The board and administration reviewed the draft together.

1. **PAYMENT OF BILLS**: J. Plutchak motioned to approve payment of bills, J. Moilanen 2nd MC
2. **OLD BUSINESS:**

 **A.**  The school has contacted Anton Pintar at the CCISD about the purchase of Chrome books and is still waiting to hear back.

 **NEW BUSINESS:**

 A. The board and administration discussed the Bus driver/custodial position and whether or not the position should remain a full time with benefits package position. It had not been a full time position in the past. Due to budget/financial concerns, brought forth by the State of Michigan and also lack of a full day work load, the board moved toward making the position part time for the summer and for the next school year as well.

 B. Volunteer lunch to be served Friday April 19th at 1130AM

 C. The board was made aware that former employee Vanessa Dietz has been collecting unemployment. Administration was going to investigate if she did qualify for unemployment benefits.

 D. Student fundraiser Raffle tickets were to be issued this week to staff and board members to sell.

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1. **NEXT MEETING: May 21st 6PM**
2. **ADJOURNMENT: 8:20 PM** J. Plutchak motioned to adjourn; J. Pirhonen 2nd  MC