**Elm River Township School Board Meeting**

**Winona, MI**

**Date: 9/18/ 2017**

**Minutes**

**Staff:** Bruce Matson, Krissy Plutchak, Mike Delich, Laura Bigger

**Board:** James Plutchak, Moria Pantti, Jason Moilanen, Joyce Pihronen, Linda LaJeunesse

1. **CALL TO ORDER**: 6:00 PM
2. **AGENDA REVIEW:** J Pirhonen motioned to approve meeting agenda; J Moilanen 2nd MC
3. **VISITORS**: None

1. **TEACHER REPORT:** See teacher report
2. **STAFF MEETING REPORT:** School bus undercoating was recommended by J Plutchak. Mike Delich agreed to get a quote the next time the bus was in for regular service.
3. **CORRESPONDENCES/COMMUNICATIONS:**

A**.** Annual audit was completed Monday September 11th with Rukkila/ Negro and Associates.

B. A School Bus evacuation drill was executed by Mike Delich and the students the previous week.

1. **PRIOR MINUTES:** J Moilanen motioned to approve prior minutes. J Pirhonen 2nd MC
2. **FINANCIAL REPORT**: J Pirhonen motioned to approve financial report; J Plutchak 2nd MC
3. **PAYMENT OF BILLS**: J. Plutchak motioned to approve payment of bills, M Pantti 2nd MC
4. **OLD BUSINESS:**

**A.** The board and staff discussed put out a bid for the snow removal at the school for the 2017/2018 winter months. The board agreed a bid be put out sometime during the month of October

1. **NEW BUSINESS:**

**A.** Mr. Matson asked the board if an electronic device policy should be put into place at the school. Some ideas were discussed and the board recommended a letter be sent home to parents explaining that there will be specified places for students to keep their electronic devices while at school and on the bus.

**B**. The transportation agreement between Jeffers and Elm River Schools was to be signed this week.

**C.** The 31 Backpacks program was started Friday September 15th.

**D.** Hearing and vision screening is scheduled for Wed., September 20th, at the school.

**E.** Laura Bigger, head of food service, requested the purchase of stainless steel food prep tables and some new stainless steel pots for the kitchen.

1. **NEXT MEETING: October 16th 6PM**
2. **ADJOURNMENT: 7:03 PM** J. Pirhonen motioned to adjourn; J. Plutchak 2nd  MC