**Elm River Twp. School Board Meeting**

**Winona, MI**

MINUTES

Date: January 18, 2016

**STAFF**: Krissy Plutchak, Sherri Lystila, Christine Laitila, Ben Naasko

**BOARD**: James Plutchak, Denise Saari, Laura Bigger, Jason Moilanen, Cully Maki

1 CALL TO ORDER: 6:00

2. AGENDA REVIEW: J. Plutchak motioned to approve the agenda, D. Saari 2nd MC.

3. VISITORS: Bill Lystila, Melissa Naasko

 Melissa expressed her concern that things with Jack and Mrs. Lystila are not getting resolved. She feels that when things aren’t done “as Mrs. Lystila likes,” it is taken out on Jack and he is not getting a “fair shake” in school. If the school does not replace Christine with a parapro, Melissa will pull Veronica out of school.

4. TEACHER REPORT: \*See Teacher Report

5. STAFF MEETING REPORT: \*See Staff Report

6. CORRESPONDENCES/COMMUNICATIONS:

7. PRIOR MINUTES: D. Saari motioned to approve, J. Plutchak 2nd, MC.

8. FINANCIAL REPORT: J. Plutchak motioned to approve, J. Moilanen 2nd MC.

9. PAYMENT OF BILLS: J. Plutchak motioned to approve, J. Moilanen 2nd MC.

10. OLD BUSINESS:

A. Repairs are in kitchen, hallway, and bathrooms are done and look great.

11. NEW BUSINESS:

 A. Mike will start as Bus Driver.

 B. New bus will be here on January 19, 2016

 C. Holland Bus Co. is not giving the full trade in value for the bus.

 D. There are seat belts on the bus and the students will have to learn how to use them and Mike will have to do a bus evacuation drill soon.

 E. Need snow removed from front and back roofs.

 F. Line up a sub for Christine.

 G. Send donation to 31 Backpacks.

12. NEXT MEETING: February 22, 2016 at 6:00 pm

13. ADJOURNMENT: 7:30 – J. Plutchak motioned to adjourn, D. Saari 2nd, MC.

Board Organization and Annual Operating Procedures:

C. Maki motion to accept the following seating: President – Cully Maki, Vice President – James Plutchak, Secretary – Laura Bigger, Treasurer – Denise Saari, Trustee – Jason Moilanen. Also, annual procedures to include all current status of Board functions, legal status, officer responsibility, meeting format schedule of third Monday of the month (unless falls on a holiday, then will be rescheduled accordingly) at 6:00 PM, Board procedures as amended, elections process as amended, MASB and CCASB membership, annual retainers, public notices, depositors to include all area financial institutions offering competitive rates, signatures as amended, school hours of at least 1098 and 175 days, required professional Development days for Teach and used as needed, J. Plutchak 2nd, MC.

School improvements: D. Saari motioned for ALL permitting an inspection including boiler, building, electrical, elevator, mechanical and plumbing to be completed at the local county level, L. Bigger 2nd, roll call vote, ALL in favor, MC