**Elm River Township School Board Meeting**

**Winona, MI**

**Date: 1/18/ 2018**

**Minutes**

**Staff:** Bruce Matson, Krissy Plutchak,

**Board:** James Plutchak, Joyce Pirhonen, Linda Lajeunesse, Jason Moilanen

1. **CALL TO ORDER**: 6:02 PM
2. **AGENDA REVIEW:** J. Plutchak motioned to approve agenda. J Pirhonen 2nd MC
3. **VISITORS**: None to report

1. **TEACHER REPORT:** See teacher report
2. **STAFF MEETING REPORT:** After expressing concern about the length of the bus driver/custodian work day, the board and administration agreed to try to make some changes to the daily schedule so Mr. Delich could start later and end promptly when the bus run was done at the end of each school day.
3. **CORRESPONDENCES/COMMUNICATIONS:**

**A.** A letter to the State Department of Treasury was sent in regards to the school operating budget

1. **PRIOR MINUTES:** J. Pirhonen motioned to approve prior minutes. J Plutchak 2nd MC
2. **FINANCIAL REPORT**: J Pirhonen motioned to approve financial report; J Plutchak 2nd MC

**A**. Total raffle money for the holiday raffle was $800.00 to be added to the student fund.

B. W-2’s, W-3 and State Annual forms completed for the prior year

1. **PAYMENT OF BILLS**: J. Plutchak motioned to approve payment of bills, J Moilanen 2nd MC
2. **OLD BUSINESS:**
3. **NEW BUSINESS:**

 **A.** The school board purchased a plow truck to reduce the snow removal costs for this year and years to come. The administration and board talked about plating and insuring the vehicle.

 **B.** Joyce Pirhonen motioned to add Linda LaJeunesse, Bruce Matson, and Jim Plutchak to the food service account for financial approval (signatures) and also remove any names that are no longer associated with the school. J Moilanen 2nd MC

 **C.** Administration suggested the remodel of the bathroom stalls in the basement. The board agreed to look at it as a summer project.

 **D.** Reorganization of the school board.

 **Jim Plutchak** President

 **Joyce Pirhonen** Vice President

 **Linda LaJeunesse** Treasurer

 **Jason Moilanen**  Secretary

 **Moria Pantti** Trustee

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1. **NEXT MEETING: February 19th 6PM**
2. **ADJOURNMENT: 7:15 PM** J. Plutchak motioned to adjourn; J. Pirhonen2nd  MC