**Elm River Township School Board Meeting**

**Winona, MI**

**Date: 6/19/ 2018**

**Minutes**

**Staff:** Bruce Matson, Krissy Plutchak, Luara Bigger

**Board:** James Plutchak, Joyce Pirhonen, Jason Moilanen, Linda Lajeunesse

1. **CALL TO ORDER**: 6:03 PM
2. **AGENDA REVIEW:** J. Plutchak motioned to approve agenda. L. Lajeunesse 2nd MC
3. **VISITORS**: First 15 minutes of meeting open for public comment/ question annual budget as posted.

1. **TEACHER REPORT:** See teacher report
2. **STAFF MEETING REPORT:**

**A**. Laura Bigger expressed concern about wanting a contract negotiated for the food service position. The board agreed to have Laura and the administration draft an agreement with responsibilities, work hours, special food service days, personal time, sick time etc., and review/edit changes to be made at a later date.

1. **CORRESPONDENCES/COMMUNICATIONS:**

1. **PRIOR MINUTES:** L. Lajeunesse motioned to approve prior minutes. J. Pirhonen 2nd MC
2. **FINANCIAL REPORT**:

A. 2018-2019 budget approved. L Lajeunesse motioned to approve, J. Pirhonen 2nd MC

B. Annual tax Levy - 4029 signed and presented for review

1. **PAYMENT OF BILLS**: J. Plutchak motioned to approve payment of bills, J. Moilanen 2nd MC
2. **OLD BUSINESS:**

**NEW BUSINESS:**

**A**. The board and administration discussed the Bus driver/custodial position and agreed to enter into a probationary part time maintenance agreement with Ron Saari to do the school maintenance duties for the summer months.

**B**. Mike Delich’s retirement made official on date of June 8th 2018

**C**. Jim Plutchack added plow truck maintenance to the summer list of tasks to do.

**D**. L. Lajeunesse, J Moilanen, motioined to approve wage increase for business manager/para pro position currently held by Krissy Plutchak. J Pirhonen. Jim Plutchak recused himself from any discussion of this. 2nd MC.

**E.** The board agreed with Mr. Matson’s recommendation to hire Brogan Waltanen as a part time para pro for the 2018-19 school year.

**F.**  J. Moilanen motioned to include Linda Lajeunesse, Bruce Matson and Jim Plutchak as signers for general fund, food service fund and student fund accounts. J Pirhonen 2nd MC

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1. **NEXT MEETING: July 16th 6PM**
2. **ADJOURNMENT: 8:50 PM** J. Pirhonen motioned to adjourn; L. Lajeunesse 2nd  MC