**Elm River Township School Board Meeting**

**Winona, MI**

**Date: 11/27/ 2018**

**Minutes**

**Staff:** Krissy Plutchak, Bruce Matson

**Board:** James Plutchak, Joyce Pirhonen, Jason Moilanen, Linda Lajeunesse

1. **CALL TO ORDER**: 6:13 PM
2. **AGENDA REVIEW:** J. Moilanen motioned to approve agenda. J. Pirhonen 2nd MC
3. **VISITORS**: Appointment of school board positions: Three of the board positions were up for reelection this year. Linda Lajeunesse completed the required paperwork with the township/county to fill one of the positions. Joyce Pirhonen was appointed by the board to fill another position. The fifth position remains open.

1. **TEACHER REPORT:** see teacher report
2. **STAFF MEETING REPORT:**
3. The board was presented with a resignation letter from Laura Bigger stating that her last day of employment at Elm River Twp School would be 11/2/2018.
4. Raquel Bramble is the new Cook.
5. **CORRESPONDENCES/COMMUNICATIONS:**

 A. Representation letter from Rukkila Negro and Associates was handed out for review

 B. The yearend report on financial statements completed by Rukkila Negro and Associates was handed out for review

1. **PRIOR MINUTES:** J. Plutchak motioned to approve, L. Lajeunesse 2nd MC
2. **FINANCIAL REPORT**: Financial report approved J. Pirhonen motioned to approve, J. Plutchak 2nd MC
3. **PAYMENT OF BILLS**: J. Plutchak motioned to approve payment of bills, L. Lajeunesse 2nd MC
4. **OLD BUSINESS: none to report**
5. **NEW BUSINESS:**

 **A.** Merit pay was discussed and to be Granted to Colleen Saari for her 20 years of work (all in favor)

 B. Snow tires did get installed on the bus

 C. The SKY grant clothing was purchased for the students. The board decided to use extra funds to purchase some winter playground equipment for the students. Sleds, tubes, etc.

 D. The annual holiday raffle tickets were handed out to board members

 E. ALK came to the school to service the boiler and the kitchen stove

 F. The school Christmas program details were discussed and agreed upon.

 G. The board agreed that the bus should be washed periodically or whenever conditions made sense.

 H. Wages for Ron Saari were discussed and the board decided to increase the hourly rate by $ .50. (all in favor)

 I. New school Board member orientation meeting at the CCISD on January 30th from 6 to 9 PM. Meeting is geared toward new members, but is open to all school board members.

 J. J. Plutchak motioned to approve a donation to 31 Backpacks matching the previous year donation. J. Pirhonen 2nd MC

1. **NEXT MEETING:** December 19th 6PM

1. **ADJOURNMENT:** 7:15pm J. Pirhonen motioned to J. Plutchak 2nd  MC