**Elm River Township School Board Meeting**

**Winona, MI**

**Date: 9/17/ 2018**

**Minutes**

**Staff:** Krissy Plutchak, Bruce Matson, Laura Bigger, Brogan Waltanen

**Board:** James Plutchak, Joyce Pirhonen, Jason Moilanen, Linda Lajeunesse, Moria Pantti

1. **CALL TO ORDER**: 6:04 PM
2. **AGENDA REVIEW:** J. Pirhonen motioned to approve agenda. L. Lajeunesse 2nd MC
3. **VISITORS**: none to report

1. **TEACHER REPORT:** see teacher report
2. **STAFF MEETING REPORT:** Brogan Waltanen, the school’s new para professional, was present and formally introduced to the Board of Education. Laura Bigger was also present and mentioned news from the kitchen. She mentioned a new hands free towel dispenser and not using one of the freezers and also one of the refridgerators for cost savings. She also mentioned a good sale price on a couple of stainless steel tables for food prep. Krissy Plutchak stated she was going to send her transcripts to the ISD to start the certification process for substitute teaching.

1. **CORRESPONDENCES/COMMUNICATIONS:**

 A. Audit rescheduled for September 19th

1. **PRIOR MINUTES:** J Pirhonen motioned to approve, J. Plutchak 2nd MC
2. **FINANCIAL REPORT**: Financial report approved J. Pirhonen motioned to approve, M. Pantti 2nd MC
3. **PAYMENT OF BILLS**: J. Plutchak motioned to approve payment of bills, L. Lajeunesse 2nd MC
4. **OLD BUSINESS:**

No applicants for bus driver /custodian positions yet

1. **NEW BUSINESS:**

 **A.** The board approved the purchase of a new multifunction printer for the office. L. Lajeunesse motioned to approve, J. Pirhonen 2nd MC

 B. The board discussed custodian work hours/schedule for the school year. The administration has been pleased with the work that Ron Saari has done. No major changes were made to the hourly custodian schedule.

 C. Mr. Matson has been working on a bus driver CDL to fill the much needed bus driver position. The board expressed their appreciation for Mr Matson stepping up to do this.

 D. The purchase of two new front tires for the school bus was approved. J. Plutchak motioned to approve. J Moilanen 2nd MC

 E. The purchase of two new stainless steel tables for the kitchen was approved. J Plutchak motioned to approve, J Pirhonen 2nd MC

 F. Hearing and vision screening for the students and staff scheduled for October 5th

 G. Three board members need to get on the ballot for the November election

 H. M Pantti consulted with Koski sign for a portable sign for the school which can be legally placed in the right of way on the Highway.

1. **NEXT MEETING:** October 15th 6pm
2. **ADJOURNMENT:** 7:34pm J. Pirhonen motioned to adjourn; J PLutchak 2nd  MC